



Alzafar Shriners



San Antonio Shrine Auditorium * 901 N. 1604 West San Antonio, Texas 78232 * Telephone 210-496-1625

Maintenance/Repair Request

Date: ___/___/___

Work or Maintenance requested: Please be specific.

Reason: i.e safety/broken/appearance/upkeep, etc.

Requested by: (please print) _____ phone # _____

Estimated cost: \$ _____

Completed by Alzafar staff or outside vendor: _____

Approved/Denied by: _____ Date: ___/___/___
(Divan)

Reason (if denied): _____

Office

Date completed: _____ final cost: \$ _____

(Attach invoice/receipts)

Check # _____ Account # _____ paid by: _____